

Northumbrian Cambridge Association

Annual General Meeting

October 7th 2022

Literary and Philosophical Society of Newcastle upon Tyne

AGENDA

1. Apologies for absence

As of October 3rd 2022, apologies have been sent by Liz Atkin, Peter Atkin, Sue Austin, Roger Baker, Peter Cleland, Arnold Fairless, Ian Lawley, Graham Ridley, and Robert Tindall.

2. Minutes of previous AGM, September 17, 2021

3. Matters arising

4. President's Report

5. Hon. Secretary's Report

6. Membership Secretary's Report

7. Hon. Treasurer's Report

8. Auditor's Report

9. Election of Officers and Executive Committee

NORTHUMBRIAN CAMBRIDGE ASSOCIATION
ANNUAL GENERAL MEETING
Friday, September 17, 2021
Royal Grammar School
Newcastle upon Tyne.

Agenda

1. Apologies for absence
2. Minutes of the previous AGM (September 25, 2020);
3. President's Report;
4. Hon. Secretary's Report;
5. Membership Secretary's Report;
6. Treasurer's Report;
7. Financial Statement for Year ending July 31, 2020;
8. Auditor's Report.
9. Proposed new executive committee member, Ian Lawson.

1. Apologies for absence

Due to venue constraints, the 2021 AGM took place two weeks earlier than originally planned. Many members were unable to attend for a range of reasons. Apologies were received from Pat Allat, Peter Allat, Liz Atkins, Peter Atkins, Julian Bates, David Bateman, Mick Bond, Wendy Bond, Peter Cleland, Colin Dunnighan, Arnold Fairless, Ian Fells, John Guyon, David Jenkins, Ian Lawley, Stephen Lawson, Jenny Lewis, Michael Lewis, Jane McKnight, Roger Mills, Robert Tindall, Alan Townsend, Candida Whitman-Fells, and James Wright.

2. Minutes of previous AGM, September 25, 2020.

Minutes of the previous meeting had been sent out to members on email. No comments or amendments were received via email, or from AGM attendees on the day. Andrena Telford proposed that we accept the minutes. Margaret Wilson seconded. These minutes were thus approved as an accurate record.

3. Matters Arising.

There were no matters arising that were not dealt with under subsequent Agenda items.

4. President's Report.

Heather Cordell welcomed NCA members to our first formal face to face event for 18 months. We had inherited a very attractive programme for 2020 and 2021 from Bill and Andrena Telford, but sadly the COVID pandemic prevented us from benefitting from this. However, many of the planned events have been rescheduled for 2022.

The President's report had been circulated to members in advance. A summary of the highlights is as follows: We were able to hold three meetings by Zoom: a Quiz in December 2020 and two Zoom talks in 2021 (Ruth Dodds and Tyneside in the 1920s by Margaret Bozic MBE; and The Work of the HALO Trust by Chris Loughran). Details can be found on the NCA website at <http://www.northumbrian-cambridge.co.uk/whatwe-do.php#FutureMeets>

The Freshers' Party was held on September 17th in Newcastle at the Literary and

Philosophical Society (Lit & Phil). It was well attended with over 40 Freshers, guests and NCA committee members. The event went very well, and we hope that many of the Freshers will join the NCA if they return to the region.

Future meetings for 2021 will begin with the Buffet and Annual Lecture immediately after the AGM.

Further meetings for 2021 are

- Sunday November 28: Autumn Concert, Sage Gateshead
- Friday December 3: Christmas Lunch, County Hotel, Newcastle
- Saturday December 11: Festive Afternoon Tea & Film, Tyneside Cinema

Booking forms and information on these events will be placed on the website, and sent via email or post to members once all details are finalised.

[Post-AGM note: these were uploaded to the website and emailed to members on September 30th and posted to 30 members without email on October 2nd].

4. Hon. Secretary's Report.

The Hon. Secretary's Report had been circulated in advance. The following are the highlights. Planned meetings in addition to those mentioned by the President are:

- Wednesday December 18, 2021: Freshers' Reunion
- Wednesday, March 16, 2022: Annual Dinner, Northern Counties Club, Newcastle
- Saturday, April 23, 2022: Spring Outing, Kirkley Hall Zoological Gardens
- Saturday, May 14, 2022: Spring Walk, Raby Castle, County Durham

We also have a Winter Outing planned for Friday 4 or 11 February, 2022 at the Life Science Centre Newcastle and a Summer Outing for Saturday, June 11, 2022. A visit to Farne Islands and Seahouses was planned for the latter but is subject to change [Post AGM Note: the Hon. Secretary's written report was overly confident here].

Dates and venues will be confirmed once we have finalised arrangements.

We also intend to continue to hold informal and online events such as walks, quizzes, and talks, which will provide opportunities for members who continue to avoid indoor gatherings. Members are invited to suggest informal activities.

The Secretary also reported on the following:

Newsletter

The next of our twice-yearly newsletters is due out in January 2022. Contributions are especially welcome from members and should be directed to Gilbert Cockton (gilbertcockton@gmail.com) by mid-December. Text contributions should preferably be between 200 and 500 words. Photographs are welcome, preferably in electronic form (but not necessarily – great care will be taken with prints).

Email Communications

Most of our members now receive event flyers, newsletters, and other communications electronically, which saves a great deal of time and money on the part of the Association. If you have an email address and are willing to receive your NCA mail this way, please make sure you email the Hon. Secretary.

Website

We encourage members to make the NCA website a regular source for information, along with our group page on the Cambridge Alumni site
[<https://www.alumni.cam.ac.uk/group/northumbrian-cambridgeassociation>].

No comments or questions in relation to the Hon. Secretary's report have been received by email from the membership, and so we can accept that it has met with approval. On behalf of the Association, we record our thanks to Andrena Telford for her work as Hon. Secretary over the years (2010-2020).

5. Membership Secretary's Report.

Currently, we have 170 members, including 6 Honorary and 5 Associate members. Associate members are partners of deceased NCA members who have regularly attended our events, and to whom it is our policy to offer NCA membership and continued access to events. Freshers can also become Associate Members. We have two new members and have had two resignations. We have 140 members on our email list, and 30 on our postal list.

We were saddened to hear of the deaths of Mike Gaunt (Fitzwilliam 1968-71, Law) and Nick Robson (Caius 1954-57, Law). Mike and Nick were remembered in the July newsletter.

The secretary thanked members who had paid their subscriptions for 2021 and invited those who have not yet paid their £10 to do so soon.

6. Hon. Treasurer's Report.

The Treasurer's report had already been circulated, along with the Audited Financial Statement for August 1, 2019-July 31, 2020, and the Auditor's Report.

COVID restrictions have resulted in limited financial activity. A surplus of income over expenditure has resulted from a reduced call on subscription income, especially for venue deposits that are required in advance of events. Printing costs have also been reduced.

Due to an error in combining the reports into a single AGM document, the Income and Expenditure details of the accounts could not be covered at the AGM. These were available in the accounts spreadsheet on the website. The Secretary apologised for this error and promised to correct it on the website.

A question about debtors resulted in clarification that these are others' debts to the NCA that take the form of deposits paid in 2020 for events that will now take place in 2021 or 2022.

[Post-AGM note: a correct version of the combined reports was uploaded to the website. NCA members were notified on September 30, 2021 as part of the email sending the forms for the remaining 2021 events].

7. Auditor's Report.

The Hon. Auditor, Vinny Holden, had audited our accounts, and his statement to that

effect had been circulated in advance. The auditor has confirmed that the balance sheet and income and expenditure account presented by the Treasurer were accurate and reflected the current position of the bank account.

No comments, questions, or suggestions in relation to the Association's finances were received by email from members, and the Treasurer's report, the financial statement for 2019-20 and the Hon. Auditor's report can all, therefore, be accepted. On behalf of the Association, we record our thanks to Susan Austin for her excellent work as Treasurer, and also to our Hon. Auditor.

8. Election of Officers and Executive Committee.

All officers and ex-officio members have indicated their willingness to continue as Executive Committee members. A new member, Ian Lawley, has volunteered to join the committee. Information about Ian was included in the AGM papers for members. The President asked members to approve the continuation of the existing committee and the addition of Ian Lawley. Kate Hilton proposed that members approve, seconded by George Hopper. The existing committee will thus continue, joined by a new ex-officio member.

9. Any Other Business.

The first formal face to face NCA event for 18 months provided a much-awaited opportunity for the current President to personally thank the former President and Secretary, Bill and Andrena Telford, for their extended excellent service to NCA members. They have been thanked with gifts and a newsletter article in January 2021. However, with Bill and Andrena attending the AGM, members were able to thank them with a very appreciative round of applause.

Professor Heather Cordell, President
Emeritus Professor Gilbert Cockton, Hon. Secretary

President's Report 2021-22

I am pleased to report that in the past year (since September 2021) we have resumed our usual full programme of in-person events, all of which have been announced via email or through the NCA website: <http://www.northumbrian-cambridge.co.uk/>. Following the 2021 AGM, we welcomed Dr David Gosling, Clare Hall, Cambridge, to give us a lecture entitled 'Violence and hope on Pakistan's border: an educational encounter'. In November members attended a concert at the Sage (The People's Requiem) performed by the Royal Northern Sinfonia, Chorus of Royal Northern Sinfonia (including myself!) and over 200 musicians from the North East community. In December we enjoyed our usual Christmas Lunch at the County Hotel and Festive Tea and Film (Meet Me in St Louis) at The Tyneside Cinema. We started 2022 with a Winter outing to Bellingham Heritage Centre and held our Annual Dinner at the Northern Counties Club. These were followed by two Spring outings (to Kirkley Hall Zoological Gardens and Raby Castle) and a Summer Outing to Brancepeth Castle. We also held an informal walk in the Tyne Valley.

We were deeply saddened by the death on May 19 of Dr Andrena Telford, former NCA Secretary. Together with her husband, our former President, Dr Bill Telford, she was an active and much-valued member of the society, as well as of many other societies (e.g., the National Association of Women's Clubs, the National Council of Women, the Friends of the Laing Art Gallery, and the John Buchan Society) in many of which she held leadership and/or administrative roles. Several NCA members attended Andrena's funeral which took place at Newcastle Crematorium on June 7.

The current Committee members are all willing to continue for another year and, in addition, Joanna Quinton has agreed to stand for election to join us. The constitution states that there should be not more than seven nor less than five non-ex officio members, so, with the addition of Joanna, we are now at capacity (but we would welcome expressions of interest from other prospective future Committee members). The Committee hopes that all members attending the AGM will approve the new Committee, and give them your support.

Professor Heather Cordell

21.09.22

Honorary Secretary's Report 2021-22

We have held a full programme of meetings and events since last year's AGM, bring a welcome return to normality, new or otherwise. We have a full programme for the year ahead as follows.

Thursday, October 27, 2022: *Autumn Concert – Megson, Queen's Hall, Hexham*

Friday, December 2, 2022: *Christmas Lunch, County Hotel, Newcastle*

Saturday, December 10, 2022: *Festive Afternoon Tea & Film, I'm Alright Jack, Tyneside Cinema.*

Friday, February 10, 2023: *Winter Outing, National Glass Centre, Sunderland*

Wednesday, March 15, 2023: *Annual Dinner, Northern Counties Club, Newcastle*

Booking forms for 2022 are available via the NCA home page at <http://www.northumbrian-cambridge.co.uk/>

We have now hosted two receptions for freshers at the Lit & Phil. These have gone well. We will hold future AGM and Annual Lectures there if the 2022 event goes well.

The next of our twice-yearly newsletters is due out in January 2023. Contributions are especially welcome from members and should be directed to Gilbert Cockton (gilbertcockton@gmail.com) by mid-December. Text contributions should preferably be between 200 and 500 words. Photographs are welcome, preferably in electronic form (but not necessarily – great care will be taken with prints).

Almost all NCA members now receive event flyers, newsletters, and other communications electronically, which saves considerable time and money for the committee. If you have an email address and are willing to receive your NCA mail this way, please inform Gilbert Cockton (gilbertcockton@gmail.com).

The website is primarily for timely information about upcoming and recent NCA activities. There is an average of around two visitors per day, so further improvements and extensions are not planned, as the 'footfall' does not warrant this.

Prospective NCA members can be directed to <http://www.northumbriancambridge.co.uk/contact-us.php>

Committee details are at: <http://www.northumbrian-cambridge.co.uk/who-to-contact.php>

Information on upcoming activities is on the home page, www.northumbriancambridge.co.uk.

Information on past activities is at <http://www.northumbriancambridge.co.uk/what-we-do.php>

Abridged information can be found on the Cambridge Alumni site

(<https://www.alumni.cam.ac.uk/group/northumbrian-cambridge-association>)

Membership Secretary's Report 2021-22

Current membership stands at 167, including 6 Honorary and 5 Associate members. Associate members are partners of deceased NCA members who have regularly attended our events, and to whom it is our policy to offer NCA membership and continued access to events. We have 141 members on our email list and 26 on our postal list.

We are sad to report the deaths of David Hide (Trinity 1950-53), Dr Betty Schofield (Newnham 1938-41, Medicine) and Dr Andrena Telford (Dept. Adult Education, English Literature Teaching, 1972-77), our wonderful NCA Secretary for over ten years.

We offer free Associate membership to students attending our Freshers' Welcome Party, and now have 72 students on our list (2019: 25; 2020: 1; 2021 29; 2022 17). It is hoped they will become full members should they return to the area in the future.

We would encourage any members who have not yet paid their £10 subscription for 2022 to do so as soon as possible, or to let the Membership Secretary know if they wish to resign.

Members who pay their subscription by Standing Order should note that they will need to complete a new form for the NCA Lloyds bank account. This form can be found via the How to Join page on the NCA website <http://www.northumbrian-cambridge.co.uk/contact-us.php>

Susan Austin
Membership Secretary

October 2022

Treasurer's Report 2021-22

This report accompanies the financial statements for the year ended 31 July 2022 (on the following two pages of these AGM papers).

Subscription income has happily increased this year, with the waning of the pandemic, though it is still down on 2019. Around 90% of subscriptions are now paid electronically (by Standing Order or bank transfer).

Bookings for events have also been encouraging and we had excellent attendance at the Freshers' welcome party with an outlay of £318. The deficit on the 2021 AGM results largely from guest lecturer's travel and accommodation expenses and venue hire, with attendance being somewhat lower than in pre-pandemic years.

The deposits of £695 made in 2019 and 2020 - relating to the Christmas Lunch, Festive Tea & Film, Freshers' reunion and Raby Castle – have been set against these events which were finally able to go ahead.

A surprise expense came in the form of HSBC's decision to rename association and community accounts as Charity Accounts and charge a fee of £5 per month for account maintenance with additional charges for cheque transactions. It transpired that notification of the changes and other information had been sent to a previous account signatory. Following a letter of complaint, HSBC has paid £100 in compensation and refunded four months' accounts maintenance fees.

This was merely the latest incident in a long-running saga, hence the decision to open a new account with Lloyds bank and close the HSBC account.

Other administrative expenses are in line with earlier years and printing costs have been significantly reduced. The outturn for the year is a deficit of £175.73, a good result for a year of some uncertainty. The Association remains in a sound financial position.

Susan Austin, Honorary Treasurer

October 2022

NORTHUMBRIAN CAMBRIDGE ASSOCIATION

Financial statements for the year ended 31 July 2022

INCOME AND EXPENDITURE ACCOUNT			2021/22		2020/21
	Income	Expenditure	Net	Notes	Net
Subscriptions	810.00		810.00		675.00
Donations			0.00		10.00
Freshers' events: Welcome party & Reunion		317.99	-317.99		
AGM 2021	440.00	856.39	-416.39		20.00
Sage concert 2021	160.00	160.00	0.00		228.00
Christmas Lunch 2021	924.00	837.48	86.52	1	-85.27
Festive Tea & film 2021	510.00	210.00	300.00	2	
Annual Dinner 2022	1100.00	1100.00	0.00		
Spring Outing: Kirkley Hall	440.00	440.00	0.00		
Spring Outing: Raby Castle	743.00	388.00	355.00	3	
Summer Outing: Brancepeth Castle	495.25	485.61	9.64		
Christmas Lunch 2022		450.00	-450.00	4	
Festive Tea & Film 2022		350.00	-350.00	4	
Zoom lecture					-30.00
Printing		96.24	-96.24		-229.00
Website subscription & domain		96.90	-96.90		-96.90
Insurance		85.37	-85.37		-85.37
HSBC bank charges		44.00	-44.00		
Sundry expenses			0.00		-59.99
HSBC compensation re complaint	120.00		120.00		
Totals	5742.25	5917.98	-175.73		346.47

Notes

1 Surplus of £1.25 after adjusting for deposit of £85.27 paid in 2020

2 The apparent surplus of £300 cancels out the deposit paid in 2019

3 Surplus of £55 after adjusting for £300 deposit paid in 2019

4 Deposits paid in current year for events taking place in 2022/23

NORTHUMBRIAN CAMBRIDGE ASSOCIATION

Financial statements for the year ended 31 July 2022

BALANCE SHEET	31 July 2022 £	31 July 2021 £
Opening balance at 1 August 2021	2801.96	2455.49
Surplus/deficit for year	-175.73	346.47
Closing balance at 31 July 2022	<u>2626.23</u>	<u>2801.96</u>
BANK RECONCILIATION		
Balance per bank statement 31.7.22	<u>2626.23</u>	2801.96
Balance per cash book at 31.7.22	<u>2626.23</u>	<u>2801.96</u>
 Other assets - debtors		
£		
Deposits paid for 2022/23:		
County Hotel (Christmas Lunch)	450.00	
Tyneside Cinema (Festive Tea)	350.00	
Total:	800.00	

Auditor's Report

Vincent Holden
Woolsington

Date: 3rd October 2022

Dear President

Northumbrian Cambridge Association – Financial Audit Statement 2021 to 2022

I can confirm that I have audited the statement of accounts for the Northumbrian Cambridge Association for the year 2021 to 2022. I can confirm that the balance sheet and income and expenditure account are a true account of the financial transactions over the year and reflect the current position of the bank account.

Vincent Holden

Honorary Auditor

Proposed new executive committee member

Joanna Quinton has kindly agreed to serve on the NCA executive committee.

Joanna was educated at James Allen's Girls' School, Dulwich and went up to Trinity College, Cambridge in 1983. She studied Medicine and Anatomy. She played for Cambridge University Women's Ice hockey team in 1984 and 1985

Joanna met her husband whilst a student. They married in 2003.

She trained in Radiology and until 2015 practiced as a Consultant Radiologist